**Welcome to Ms. Coppola’s Math Class**

**Required** Supplies for Math

**Optional** Supplies for Math

* Ruler
* Tape
* Colorful pens
* Scissors
* 5- Subject spiral Notebook (college- ruled paper)
* 5 pencils with erasers
* 2 red pens
* Highlighter
* Sturdy folder with pockets
* 3 glue sticks
* Hand held pencil sharpener
* Pack of colored pencils or crayons

**Classroom Expectations**

* Follow all teacher directions the first time they are asked
* Remain in your seat at all times unless given permission to move
* Respect others and yourself, all property, and opinions
* Be prompt and prepared
* Raise your hand to speak

**Consequences for Breaking the Rules**

1. Verbal warning 4. In class Suspension (ICS)
2. Parent Contact 5. In school suspension (ISS)
3. Lunch Detention

**NGMS Tardy Policy**

**1st time:** Warning **4th time**: ICS

**2nd time:** Parent Contact **5th time**: ISS

**3rd time**: Lunch detention

**Classroom Procedures in Math**

1. **Entering the Classroom**

* Enter the classroom in an orderly manner and go directly to your assigned seat.
* Take out \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_and place it in the corner of your desk.
* Begin working quietly on the\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* Write down homework and important announcements in your \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* **If you are late**, sign the tardy sign-in sheet before going to your seat.

1. **Leaving the Classroom**

* Ask the teacher if you need go to the bathroom, nurse, or front office by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* **Do NOT interrupt the teacher in the middle of a lesson to go to the bathroom unless it is an \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**
* You may**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** go to your locker during class for any reason.
* Go to the bathroom \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_classes.

1. **Leaving your seat**

* Raise your hand and ask permission to leave your seat for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* This includes throwing away garbage, getting a tissue, borrowing classroom supplies, sharpening your pencil, etc.

1. **Homework**

* **You will be assigned homework\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ .**
* Complete all problems assigned and come to class with questions.
* We will go over the homework and answer questions the next day in class.
* You will be given weekly \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ based off previous night’s homework.
* **If you do not have your homework, you will have silent lunch.**

1. **Warm-ups**

* Warm- up problems will be assigned daily.
* \_\_\_\_\_\_ minutes to complete the warm-ups
* Warm- ups sheets will be given out on\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and will be collected and graded each \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. **Absent students**

* If you are absent it is \_\_\_\_\_\_\_\_\_ responsibility to check your folder for missing work.
* Missing work should be pasted and completed into your notebook when you return.
* **If you are absent on an assessment day, you will make-up the assessment the day you return.**

1. **Working in cooperative learning groups**

* Show \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ towards other group members.
* Use appropriate volume and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* Take an active, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ role in classroom activities.

1. **Using Class Supplies (calculators, colored pencils, markers, etc.)**

* You may borrow classroom supplies with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from the teacher.
* Only use the specific \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ that is assigned to you.
* Return the supplies to the location where you found them.
* Always \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ after yourself.

1. **Participating in Class**

* You are highly encouraged to ask questions in class if you do not understand something.
* **Always raise your \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ if you wish to speak in class.**
* Speak \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and clearly when asking questions.
* Listen carefully when other classmates are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Dismissal from class**

* Pack up supplies when the teacher gives you directions to do so.
* Wait for the teacher to dismiss the class.
* The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_does not dismiss class!
* Push in chairs and exit the classroom in an \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_manner.

1. **Organization**

* You are expected to maintain a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5-subject interactive notebook.

* The notebook will be organized by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ .

**Grading Scale**

A: 90-100

B: 80-89

C: 70-79

D: 60-69

F: 0-59

**Grading Policy**

**Tests and Projects**: 40%

**Class work**: 30%

**Quizzes**: 20%

**Homework**: 10%

**Ms. Coppola’s Contact information**

**E-mail**: [kcoppola2@wcpss.net](mailto:kcoppola2@wcpss.net) (preferred method of contact)

**Phone:** (919)-662-243

**By signing below, I am acknowledging that I have reviewed the classroom rules and procedures.**

**Student’s name/Period** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student’s Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_